

Pre-Travel Checklist

Courtesy of BigIslandVacation.com

OK	Six Months Before Your Trip	Notes
	Enroll in your airline's frequent flyer program	
	Book air travel, land accommodations, and rental car.	
	Arrange any special in-flight meals.	
	Purchase travel insurance, if desired.	
	Check credit card or auto insurance for rental car coverage.	
	Check medical insurance for Hawaii coverage.	
	Purchase or borrow travel books about The Big Island	
One Months Before Your Trip		
	Give your itinerary and contact info to a friend or neighbor.	
	Check spending limits on credit cards.	
	Arrange for a hold on mail, newspaper.	
	Arrange for transportation to and from airport.	
	Arrange for pet care.	
	Arrange for lawn, pool, and houseplant care.	
	Decide on vacation clothes. Purchase more if needed.	
	Confirm seat selection for your flights (no seat, could be bumped).	
	Fill or renew prescriptions as needed.	
	Inform credit card issuer(s) of travel plans.	
	Ensure that nothing important will expire during your trip.	
	Confirm accommodations.	
	Ensure your door and window locks operate properly	
	Schedule payment of bills during your absence.	
	Print photos of yourself and your travel companions.	
Two Days Before Your Trip		
	Take out half of what you packed and leave it at home.	
	Put note with your name and itinerary inside your luggage.	
	Clean out the fridge. Freeze what you can, toss the rest.	
	Arrange for disposal of trash, return of trash containers.	
	Water plants.	
	Arrange to create foot and tire tracks in fresh snowfall.	
	Print maps and itinerary (addresses, phone numbers).	
	Gather tickets, airport ID, credit cards, ATM cards.	
	Check TSA site for latest packing restrictions.	
	Pack medications. Put liquids in quart size zip-top bag.	
	Take out travel money from bank or ATM.	
	Arrange for pickup of packages and doorknob hangers.	

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Pack electronics, cables, and chargers.	
Ensure luggage ID tag has name and cell phone number.	
Check the TSA web site for the latest restrictions.	
Pack your luggage (one roll-on, one day-pack per person)	
The Day of Your Trip	
Remove unnecessary cards from wallet.	
Adjust thermostat to vacation mode.	
Print boarding passes.	
Lock luggage with TSA approved locks.	
Turn off water supply to toilets (or turn off water at main).	
Unplug unneeded electronics to save energy.	
Adjust water heater for vacation mode.	
Top up food and water for pets.	
Turn on lamp timers and other security devices.	
Set your burglar alarm, if needed.	
Make sure doors, windows, and garage door are locked.	
Packing Checklist	
Prescription medication	
Earplugs, neck pillow, eyeshade for flight.	
Personal grooming needs, eye care needs.	
Sunscreen (3oz. or less), lip balm - pack in zip-top bag.	
Eyeglasses, reading glasses, sunglasses.	
Lightweight day-pack.	
Compact binoculars (if on-island between Nov. and Apr.)	
Sandals or flip-flops.	
One pair of tennis shoes and socks.	
Camera and battery charger.	
Guidebooks or information pages.	
Travel umbrella.	
Beach bag	
Lightweight waterproof jacket.	
For Men	
One pair jeans or khakis.	
One pair nice slacks (if going to a fancy restaurant).	
Two Polo-type shirts (all cotton).	
Cardigan sweater (if going to a fancy restaurant)	
Four play shirts - t-shirts, Hawaiian shirts (all cotton)	
Three pairs of shorts.	
Two swimsuits	

